

From :

PG House Officer:

Dept.: _____

To,

Civil Surgeon / Medical Superintendent,

Sub: Joining Report

Through Head of Department

Sir/ Madam,

With reference to the appointment order no. _____

dated : _____ , I am joining as PG House Officer in the department of _____

w.e.f. _____ .

I am accepting all terms & conditions as per the appointment order issued to me. And I assure, I will abide by the rules & regulation of the Institute.

Kindly accept.

Thanking you,

Yours Faithfully,

(Sign of PG House Officer)

Sign & Stamp

(Sign of HOD)

<On Institution Letter Head>

APPOINTMENT LETTER TO SELECTED CANDIDATE

Ref. no.:

Date:

To

Dr.

Subject: Appointment Letter as PG House Officer for DHS CPS Courses.

Dear Dr.

We are happy to inform you that you have been selected for the DHS CPS PG Diploma program in the subject of in Institute.

Your appointment is being done under Unit headed by Dr..... and assisted by Dr.

Your appointment is subject to the following terms and conditions:

1. Your duties will be governed by the rules & regulations frame by the institute.
2. Attendance & performance should be as per CPS rules.
3. You should get enrolled with the CPS Office, Parel, Mumbai.
5. You should submit all your originals documents to State CPS Cell located at DHS Mumbai.
6. You should pay the fees on Annual basis for this course regularly to DHS Mumbai as per DHS guidelines.
7. Your behaviour towards faculty, working staff and patients should be supportive and good. DHS CPS holds right to cancel admission based on bad / troublesome behaviour of the candidates.

Thanking You!

Signature of Institute Head
along with stamp / seal

Cc to –

- Director, Directorate Of Health Services , Arogya Bhavan , Mumbai
- Assistant Director (DHS CPS) Directorate Of Health Services , Arogya Bhavan , Mumbai

<On Institution Letter Head>

POST HOLDING CERTIFICATE

Ref. no.: <>

Date: <>

To
The Secretary / Registrar
College of Physicians & Surgeons of Mumbai
CPS House, Dr. E. Borges Road,
Parel, Mumbai: 400012

Subject: **POST HOLDING CERTIFICATE**

This is to certify that Dr.

(Doctors name)

Is working in

(Institution name)

As PG House Officer in the Department of

(Subject name)

as follows:

Post	Period (From – To)	Unit Head	Department
I			
II			
III			
IV			

He/she will not be relieved before completion of tenure of the aforesaid said posts.

The above post is recognized by CPS and intimated to CPS office in the list of candidates dated

Signature of Unit Head
along with stamp/seal

Signature of Institute Head
along with stamp/seal



(MAHARASHTRA STATE)
DIRECTORATE OF HEALTH SERVICES.

ArogyaBhavan, St. George's Hospital Compound,
P. D'Mello Road, Mumbai-400001



Website : <https://arogya.maharashtra.gov.in>

Email : cpsdhs@gmail.com

Phone No. 022 - 22621034

Date: / / 2019

DOCUMENT HOLDING CERTIFICATE

This is to certify that Dr. _____, has taken admission for DHS CPS Course 2019-21 batch, in _____ subject and _____ institute. As per rules he/she has submitted following **original documents** to the department which will be returned to him/her after release of bond.

Sr. No.	Name of Document	Yes/ No
1	SSC + HSC passing Certificate	
2	First M.B.B.S. Statement of Marks	
3	Second M.B.B.S. Statement of Marks	
4	Final M.B.B.S. Statement of Marks (Part-I & Part – II)	
5	Internship Completion Certificate	
6	Passing Certificate	
7	M.B.B.S. Degree Certificate	
8	Registration Certificate (MMC / MCI)	
9	Caste Certificate	
10	Caste Validity Certificate	
11	Non-Creamy Layer Certificate (for (VJ) DT -A, (NT-1) NT-B, (NT-2) NT-C, (NT-3) NT-D, OBC and SBC Candidates) issued by appropriate authority as specified in the Government Resolution No. CBC-10/2008/CR-697 VJNT-1, valid up to 31/3/2019.	
12	Certificate indicating Person With Disability	
13	Medical Fitness Certificate	
14	Bond as per Annexure F of DHS CPS Information Bulletin 2019	

**Signature of Department Head
along with stamp/seal**

To,

Dr. _____

WORKING OF CPS RESIDENTS

1. The duration of the course will be of two years after enrollment for all the Diploma Courses; three years after the enrollment for all the FCPS courses and one year after the enrollment for Certificate courses.
2. It is mandatory to maintain the attendance muster/bio-metric attendance of all the students and the teaching staff at the recognized institution. This should be shown at the time of inspection or whenever demanded by CPS.
3. A student will be allowed a maximum of 8 days casual leave with prior permission of unit head and institution head countersigned by co-resident during 12 months duration. The scanned copy of the leave application be sent to CPS office by email on the same day and a photocopy be sent by post/speed post. No carry forwarding/accumulation of leave will be permitted for further postings.
4. Attendance at lecture series at CPS will be considered to be 'on duty'. The hospital authorities shall make an alternate arrangement on leave.
5. Any leave without application will be considered as absence.
6. Students not complying with these rules should be reported to CPS and should not be given Post Completion Certificate.
7. Disciplinary actions against the students, if required, shall be at the discretion of CPS council and is binding to the student and the institution.
8. The institution is advised to appoint (at a given time) only the permitted number of residents enrolled with CPS apart from students enrolled for other qualifications viz. MD/MS/DNB.

TRAINING OF STUDENTS

1. Every institution undertaking CPS PG training program shall work out the details of the training program in each specialty in consultation with other department faculty and coordinate, monitor and document the implementation of these training programs. Every institution will prepare a monthly teaching schedule for the enrolled candidates, which will include hands on training, bed-side clinics, lectures & practical.
2. The institution should arrange appropriate number of lectures/demonstrations/group discussions / seminars in Basic sciences as related to the specialty concerned. It is mandatory to send the copy of the teaching program every month along with compliance to CPS.
3. The training program shall be written up and strictly followed and presented to CPS at the time of inspection or whenever demanded.
4. Students shall maintain a record in log book of the work carried out by them and the training program undergone during the period of training, details of surgical operations seen, assisted or done independently. They will also maintain the record of the tutorials. The log book shall be checked by the teachers imparting the training and to be presented to CPS at the time of inspection or whenever demanded.
5. The student should enter (in the Log Book) the journal clubs attended, articles read about recent advances in journal club, papers and poster presentation at the State, Regional, & National conferences. The student should always have the completed log book and present to CPS at the Time of inspection or whenever demanded.
6. At the end of every term, the institution will conduct internal assessment of students in the form of written test and oral test. The assessment would cover theoretical knowledge, clinical skills, procedural skills, communication skills, knowledge of health care system, ethical & legal issues. The progressive report of the student should be sent to CPS every 6 months without fail.
7. All the students have to prepare two poster presentations or OHP films on each of the topics of their subject. Every student will have to be prepared for a presentation any time during the lecture sessions. Every day few students will have to present one topic from the list given. The presentation should not exceed 10 minutes. The list of the topics will be mailed to the institutions.
8. Similarly at the end of every lecture series the CPS will conduct a written test of all the students and evaluate their knowledge and skill which will be communicated to the respective institutions.

Approve Specialitwise Final Teachers for CPS Courses - 2019-20

Sr. No.	Name of Institution	Subjects	Teacher	Quali.	Regular	Private
1	District Women Hospital, Akola	DGO- I	T - Dr. Deepak Popatlal Vakharia	MD		Private
			AT- Dr. Rahul T. Lakhe	MS		Private
		DGO- II	T - Dr. Arati Laxminarayan Kulwal	MD	Regular	
			AT- Dr. Vandana B. Patokar	MS	Regular	
		DGO- III	T- Dr. Alka M. Tamane	MD		Private
			AT - Dr. Shalaka Adgaonkar	MS		Private
		DCH - I	T - Dr. Sheshrao S. Kale	MD		Private
			AT- Dr. Kamalkishor Dhole	DCH, DNB		Private
		DCH - II	T - Dr. Narendra Rathi	MD, DNB		Private
			AT- Dr. Chetan B. Padia	MD		Private
		DCH - III	T - Dr. Dehankar Madhumati Shirish	MD		Private
			AT - Dr. Vora Mehul Jagdish	MD		Private
		DA	T - Dr. Thote Avinash Dattatraya	MD		Private
			AT- Dr. Kishor Pandurang Pachkor	MD		Private
2	Civil Hospital Ahmednagar	DGO	T - Dr. Sandhya Deorao Chavhan	MD	Regular	
			AT - Dr. Sanjay Dasharath Ghogare	MD	Regular	
		D. Ortho	T- Dr. Popat Ananda Sonwane	MS	Regular	
			AT-Dr. Gokul Nanansaheb Ghoare	MS	Regular	
		DMRE	T- Dr. Rameshwar Shridhar Kate	MD	Regular	
			AT- Dr. Sushil Ashok Nemane	DNB		Private
		DCH	T- Dr. Pradeep Manikrao Murambikar	MD	Regular	
			AT- Dr. Anilkumar M. Kurhade	MD		Private
3	District Hospital For Women, Amravati (Dafrin)	DGO-I	T- Dr. Vajjayanti S. Pathak	MD		Private
			AT- Dr. Radha Chaudhari	MD		Private
		DGO-II	T- Dr. Alka S. Gupta	MS		Private
			AT- Dr. Sanjay D. Ware	MD	Regular	
		DCH-I	T - Dr. Nitin Vitthalrao Datir	MD		Private
			AT - Dr. Apurva Ganesh Kale	MD		Private
		DCH-II	T-Dr. Sandeep Indrakumar Dankhade	DNB		Private
			AT - Dr. Nilesh Vishwasrao Morey	MD		Private
		DA-I	T- Dr. Santosh Ramratan Pande	MD		Private
			AT - Dr. Swati Anil Sindekar	MD		Private
		DA-II	T- Dr. Ujwal M.Ingole (Hon.)	MD		Private
			AT-Dr. Alka Deshmukh	MD		Private
4	General Hospital, Amravati	DTM	T- Dr. Vilas V. Jadhav	MD		Private
			AT- Dr. Ashish Waghmare	MD	Regular	
		DOMS	T - Dr. Sonawane A. Namrata	MS	Regular	
			AT- Dr. Rajesh S. Jawade	MS		Private
		DTMH	T- Dr. Nikam Shyamsundar Haribhau	MD	Regular	
			AT- Dr. Rajeshkumbar D. Munde	MD	Regular	
5	Regional Referral Hospital, Amravati	DA	T - Dr. Rajesh Ramkrishna Kasture	MD		Private
			AT - Dr. Jayesh Sudam Ingle	MD		Private
		DTMH	T- Dr. Subhash Marutirao Patankar	MD		Private
			AT- Dr. Anil Harwani	MD		Private
6	District Hospital, Barshi Road, Beed - 431 122	DGO	T- Dr. Santosh G. Shahane	MS	Regular	
			AT-Dr. Sanjay Veer	MD		Private
		DOMS	T- Dr. Khiraji Dattu Pakhare	MS		Private
			AT - Dr. Sukhdev Somaji Rathod	MS	Regular	
		DCH-I	T- Dr. Subhash Kashinathrao Joshi	MD		Private
			AT- Dr. Izhar J. Mohammad	MD		Private
		DCH-II	T- Dr. Satyabhama Bhaurao Bade	MD		Private
			AT- Dr. Sanjay S. Janwale	MD		Private
		DA- I	T- Dr. Rathod Santram Mitharam	MD		Private
			AT- Dr. Mahadeo Kundlik Shingane	MD		Private

Sr. No.	Name of Institution	Subjects	Teacher	Quali.	Regular	Private
		DA- II	T- Dr. Mukund M. Paithankar	MD		Private
			AT- Dr. Prashant P. Kashikar	MD		Private
		DTM	T- Dr. Kiran E. Dhavane	MD		Private
			AT-Dr. Jayshree E. Bangar	MD	Regular	
		DTMH - I	T - Dr. Munde Gangadhar Vishwanath	MD		Private
			AT - Dr. Chavan Prithivraj Kalyanrao	MD	Regular	
		DTMH - II	T - Dr. Jaybhaye Mahandna Mahadev	MD	Regular	
			AT - Dr. Yeole Sandeep Arjun	MD		Private
7	District Hospital, Buldhana	DA	T - Dr. Meenal Vijay Kutumbe AT - Dr. Rajesh Shankarrao Umbarkar	MD MD	Regular Regular	
8	District Civil Hospital Gadchiroli	DGO	T- Dr. Kanna Dobi Madavi	MD	Regular	
			AT- Dipchand Krishnaji Soyam	MD	Regular	
		DTMH	T - Dr. Anil Jeshiram Rudey	MD	Regular	
			AT - DR. I. G. Nagdeote	MD	Regular	
9	Civil Hospital Jalna	DOMS	T - Dr. Survase Bhanudas Laxmanrao	MS		Private
			AT- Dr. Jyoti Mohan Munde	MS	Regular	
10	District Women Hospital Jalna	DGO- I	T - Dr. Ambhore Kavita Bhagwan	MD	Regular	
			AT - Dr. Agrawal Neeru Ritesh	MS		Private
		DGO- II	T- Vijay R. Shinde	FCPS		Private
			AT - Dr Gholap Babysaroja Jagannath	MS	Regular	
		DCH	T- Dr. Rajkumar D. Sachdeo	MD		Private
			AT- Dr.Ravindra N. Bedarkar	FCPS	Regular	
11	Sub District Hospital, Gadhingalaj, Dis-Kolhapur	DGO - I	T- Dr. Kiran Shankar Hatti	MD		Private
			AT- Dr.Balkrishna S. Latwadekar	MS	Regular	
		DGO - II	T - Dr. Vilas Pandurang Deshmukh	MD	Regular	
			AT- Dr. Mathew Shelley	MD		Private
		DCH - I	T - Dr. Lalasaheb Shankarrao Patil	MD		Private
			AT - Dr. Sunita Bajirao Patil	MD	Regular	
		DCH - II	T - Dr. Bhagwan Damodar Dawari	MD	Regular	
			AT - Dr. Diwakar Lahu Khabade	MD	Regular	
		DA - I	T - Dr. Vasant Shankarrao Patil	MD		Private
			AT - Dr.Sarita Babasaheb Thorat	MD	Regular	
		DA - II	T - Dr. Vidya Sanjay Paul	MD	Regular	
			AT - Dr. Mahendra Bapusaheb Kumbhojkar	MD	Regular	
12	District Women Hospital Latur	DGO	T - Dr. Shaikh Aamir Babansab	MD		Private
			AT- Dr. Anita B. Algule	MS	Regular	
		DA	T - Dr. Jadhav Bhagwat Bhanudasrao	MD		Private
			AT -Dr. Jalkote Ravindra Bhagwantrao	MD		Private
13	Daga Memorial Govt. Women Hospital, Nagpur	DOMS	T - Dr. Nayana Bhimrao Dhumale	MS	Regular	
			AT- Dr. Minal Vyawahare	MS	Regular	
		DGO- I	T - Dr. Seema Vishwanath Parvekar	MD	Regular	
			AT- Dr. Sunita Arun Lele	MS	Regular	
		DGO- II	T - Dr. Madhuri Chandrashekhar Thorat	MD	Regular	
			AT - Dr. Anuradha V. Ridhorkar	MD		Private
		DCH - I	T - Dr. Vinita Kapoorchand Jain	MD	Regular	
			AT - Dr. Sonpimpale Sumit Halu	DNB		Private
		DCH - II	T - Dr. Archana B. Patel	MD		Private
			AT - Dr. Vaidhya	MD	Regular	
		DTM	T - Dr. Sangeeta Mukesh Mehta	MD	Regular	
			AT - Dr. Satishchandra Mansaram Jaiswal	MD		Private
DA - I	T - Dr. Hemant Manikrao Nimbalkar	MD	Regular			
	AT - Dr. Hemlata Purushottam Madavi	MD	Regular			
DA - II	T - Dr. Kedare	MD		Private		
	AT - Dr. Dilawar Shameem Akhtar	MD	Regular			
14	Civil Hospital, Nashik	DGO	T - Dr. Kalyani S. Wasnik	MD	Regular	
			AT - Dr. Pramod Ramesh Choudhari	MD	Regular	
		DCH	T- Dr. Chandrakant K. Survase	MD		Private
			AT - Dr. Krishna Vishal Pawar	MD	Regular	
		DA	T - Dr. Sachin jadhavrao Pawar	MD	Regular	
			AT- Dr. Suhas R. Kotak	MD	Regular	
		DORTHO	T- Dr. Nilesh S. Shelar	FCPS	Regular	
			AT- Utkarsh R. Dudhedia	MS	Regular	

Sr. No.	Name of Institution	Subjects	Teacher	Quali.	Regular	Private
15	Civil Hospital, Osmanabad	DOMS	T- S.D.Jinturkar	MS		Private
			AT- V.D.Mahindrakar	MS		Private
16	Civil Hospital Parbhani	DGO	T- Dr. Narendrakumar Verma	MD	Regular	
			AT- Dr. Asema Zaaz Khan	DNB	Regular	
		DTMH	T- Dr. Baliram Narwade	MD		Private
			AT- Dr. Sandeep J. Kala	MD	Regular	
		D.ORTHO	T- Dr. Amol R. Bhalerao	FCPS	Regular	
			AT- Dinaji D. Khandare	MS	Regular	
17	District Hospital, Aundh Camp, Pune-411 027	DOMS	T - Dr. Vandana Narharrao.Shirsikar	MS	Regular	
			AT - Dr. Vikram Shivaji Kakade	MS	Regular	
		DGO	T - Dr. Madhav Bapurao Kankawale	MD	Regular	
			AT - Dr. Sonli Sandeep Gaikwad	MD	Regular	
		DCH	T - Dr. Purushottam Ganesh Darsnane	MD		Private
			AT - Dr. Surekha Arvind Chawaria	MD	Regular	
		DA - I	T - Dr. Seema Bhaskarrao Sisode	MD		Private
			AT - Dr. Atul Bajirao Nagare	MD	Regular	
		DA - II	T - Dr. Sunildatta Atmaram Darade	MD	Regular	
			AT - Dr. Geeta Dwarkadhish Kulkarni	MD	Regular	
		D.ORTHO - I	T- Dr. Anil V. Santpure	MS	Regular	
			AT- Dr. Mahendra J. Garad	MS	Regular	
		D.ORTHO - II	T- Dr. Prashant E. Shinde	MS	Regular	
			AT- Dr. Shashikant S. Irawadkar	MS	Regular	
18	Civil Hospital, Ratnagiri	DGO	T - Dr. Shaillendra M. Bhole	MD		Private
			AT - Dr. Subhash Jaysing Chavan	MD	Regular	
		DCH	T- Dr. Santosh W. Bedekar	MD		Private
			AT - Dr. Vijaykumar Ananda Suryagandh	MD		Private
19	Civil Hospital, Satara	DGO	T - Dr. Sunil Marutirao Sonawane	MD	Regular	
			AT- Dr. Sagar J. Katariya	MD		Private
20	District Gen. Hospital, Sindhudurg	TDD	T- Dr. Balasaheb Ganpatrao Shelke	MD		Private
			AT- Dr. Sanjiv Zilu Akerkar	MD		Private
21	Civil Hospital Alibag	DCH	T- Dr. Rajiv B. Dhamankar	MD		Private
			AT- Dr. Rajendra G. Chandorkar	MD		Private
		DOMS	T- Dr. Sunil G. Bhopale	MS		Private
			AT- Dr. Ashok M. Ingle	MS		Private
		D.ORTHO	T-Dr. Shailendra Mhatre	MS		Private
			AT- Dr. Chandrashekhar Sathaye	MS		Private
22	Central Hospital, Ulhasnagar-3	D.ORTHO	T- Dr. Vivek D. Malvi	MS		Private
			AT- Jafar A. Tadavi	MS	Regular	
23	Govt. Maternity Hospital, Ulhasnagar-4,	DGO	T- Dr Bhavana N. Taelang	MD	Regular	
			AT- Dr Alka S. Tribhuvan	MD		Private
24	Sub District Hospital, Dahanu	DGO	T- Dr. Kanchan Wanere	MD	Regular	
			AT- Dr. Tiwari Rajendraprasad Maniklal	FCPS		Private
		DCH	T - Dr.Bhadbhade Alka Jagdish	MD		Private
AT-Dr. Kamble Jyoti Ashok	MD			Private		
25	Civil Hospital Wardha	DCH	T- Dr. Sunita P. Gaur	DNB	Regular	
			AT- Dr. Sanjay Ghate	MD	Regular	
26	District Hospital Thane	D.Ortho	T- Dr. Vilas R. Salve	MS	Regular	
			AT- Dr. Shrikrishna S. Dhone	MS		Private
		DTMH	T-Dr. Jaysing Khandu Salve	MD	Regular	
			AT- Netaji Balu Mulik	MD	Regular	
27	District Hospital Aurangabad	DOMS	T- Dr. Santosh J. Kale	MS	Regular	
			AT- Dr. Sunita V. Golhait	MS	Regular	
28	District Hospital Bhandara	DGO	T- Dr. Ambade Shyamal Sushil (Hon)	MD		Private
			AT - Dr. Bagde Anamu Rahul	MS	Regular	